
Plaintiff
vs

IN THE COURT OF COMMON PLEAS
OF CLEARFIELD COUNTY, PA
DOMESTIC RELATIONS OFFICE

Defendant

Docket #: _____

Pases #: _____

APPLICATION FOR CONTINUANCE OF SUPPORT ACTION

This is a request for continuance of the following proceedings scheduled for:

Date: _____

Time: _____

Type of Action:

Continuance requested by:

- Conference before the Domestic Relations Officer
- Hearing before the Hearing Officer
- Special Hearing before the Court
- Contempt Hearing before the Court
- Other (specify)

- Counsel for the Plaintiff
- Counsel for the Defendant
- Plaintiff
- Defendant
- Other (specify)

Reason(s) for Continuance: _____

Attorney for the Defendant

Attorney for the Plaintiff

Please Print

Please Print

Defendant

Plaintiff

GRANTED / NOT GRANTED

For the Court

DOMESTIC RELATIONS OFFICE USE ONLY

Date received: _____ By whom: _____

Rescheduled proceedings are set for: _____

Number of previous continuances for this matter: _____

This will serve as final notice of the Hearing, new notices will **NOT** be sent by the **Domestic Relations Office.**

Clearfield County Domestic Relations Office

**230 East Market Street, Suite 300
Clearfield, PA 16830**

Phone: 814-765-5339 Fax: 814-765-1751

PROCEDURES FOR OBTAINING A CONTINUANCE OF A SUPPORT CONFERENCE/HEARING/ARGUMENT

I. CONFERENCES

1. Obtain an "Application for Continuance of Support Action" form from the Docketing Division of the Domestic Relations Section. (Requests without this form will delay the process).
2. Complete the form and return it to the Domestic Relations Section at least TWENTY-FIVE DAYS before the scheduled conference, except for emergencies which arise thereafter, or when less than a thirty day notice has been given of the conference.
3. If the other party (or counsel for the other party) has not signed the continuance form, you must indicate whether the party has been contacted whether he/she agrees or does not agree to the continuance.
4. BE SPECIFIC as to reason for the request. Statements such as "other commitments" or "client unavailable" or "vacation" will not suffice.
5. If granted, the new date and time will be indicated on the completed continuance request form and mailed to the parties. THIS WILL BE THE ONLY NOTICE OF THE CONTINUED CONFERENCE.

II. HEARINGS/SPECIAL LIST HEARINGS

1. Follow the above procedure for conferences, including time frames for filing. However, if the other party has agreed to the continuance of a *regular* hearing, the request can be submitted up to ONE WEEK prior to the hearing.

III. ARGUMENT ON EXCEPTIONS

1. Obtain the "Application for Continuance of Support Action" form, fill it out and return it to the Domestic Relations Office in accordance with the time frame for Hearings. Send a copy of the continuance request form to the assigned judge if the matter has been scheduled for a specific date.