

PRISON BOARD MEETING

January 16, 2024

In Attendance: Judge Ammerman, Commissioners Glass, Sobel & Winters, Acting Warden McQuillen, DA Sayers, Sheriff Churner and Controller Edwards

Excused: none

The meeting held in the Commissioners Meeting Room was called to order by Judge Ammerman at 12:03 p.m.

Reorganization: Judge Ammerman began by recognizing new board member Commissioner Tim Winters.

Commissioner Glass made a motion to retain the current slate of officers for the coming year (Chair: Judge Ammerman, Vice-Chair: Commissioner Sobel and Secretary: Controller Edwards). DA Sayers seconded, and the motion carried.

Commissioner Glass made a motion to retain the current members of the Personnel Committee (Sheriff Churner, Commissioner Sobel and Controller Edwards). DA Sayers seconded, and the motion carried.

Commissioner Winters made a motion to continue to hold Prison Board meetings on the Third Tuesday of each month, at noon in the Commissioners Meeting Room. DA Sayers seconded, and the motion carried.

Public Comment: none

Approval of Meeting Minutes: Commissioner Glass made the motion to approve the December 19, 2023 minutes, with a second from Commissioners Sobel. Commissioner Winters abstained, as he was not on the board at that time. The motion carried.

Financial Committee Report: Controller Edwards presented the financial reports for December.

Warden's Report: Acting Warden McQuillen reviewed the Housing, Revenue, Inmate Financial Responsibility and Extraordinary Occurrence Reports for December. It was noted that our ending population was down to 146. This is an intentional reduction in cooperation with the Courts in order to facilitate the lock replacement project, which began on January 8th. Commissioner Glass thanked the courts for their assistance in accomplishing this. Judge Ammerman noted that we haven't needed to pay to house inmates in other facilities either.

There were no extraordinary occurrences during the month of December.

Acting Warden McQuillen also presented the bill list. Controller Edwards made a motion to approve the bills as presented. Commissioner Glass seconded and the motion carried.

Work Release Program: Acting Warden McQuillen reviewed Work Release Report noting that there are currently no inmates on work-release. The program is temporarily on-hold until the body scanner is in use to help prevent contraband from entering the jail.

Personnel: Judge Ammerman reviewed personnel changes for the month of December. Acting Warden McQuillen noted that we are currently short 7 Corrections Officers, but that they are interviewing candidates.

Correspondence: none

Old Business: Acting Warden McQuillen presented a draft of an Attorney Visitation Policy for the jail. Commissioner Glass made a motion that we adopt this draft as an interim policy, to be reviewed at a later date. Commissioner Sobel seconded, and the motion carried.

New Business: none

Good of the Order: Commissioners Winters and Glass noted that Judge Ammerman presented very well-written and helpful summary reports in regards to the inmates whose mothers expressed concerns at our December meeting.

Executive Session: At 12:30 p.m., Commissioner Glass made a motion to enter Executive Session to discuss legal & personnel matters, with no actions to be taken. DA Sayers seconded, and the motion carried.

Adjournment: At 1:00 p.m. Executive Session ended, and the meeting adjourned.

Our next meeting is scheduled for Tuesday, February 20, 2024, and will be held in the Commissioners meeting room.