

The regular meeting of the Clearfield County Commissioners was held on Tuesday, June 22, 2021 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and Glass; Heather Bozovich, Solicitor; Tom Adamson, Controller; Jodi Brennan, County Planner; Yanni Tregellis; WTAJ TV; Diane Byers, Progress/Courier; Yvonne Lehmann, WOKW Radio; Adam Curry, IT Director; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of June 8, 2021 were approved by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$982,612.41; Liquid Fuels Fund, \$15,168.21; Operating Reserve, \$99.95; Hazardous Materials Fund, \$53.18; 911 Fund, \$9,835.24; Communities Development Block Grant, \$43,981.90; Domestic Relations Fund, \$1,720.57; Children Youth Services Fund, \$512,252.24. Approval of the bills by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Personnel Changes

New Hires

Derick Jones, Probation Officer/Adult Probation, effective 6/14/21.

Skylar Witchley, Telecommunicator/911, effective 7/6/21

Kelsey Eliason, Telecommunicator/911, effective 7/6/21

Amanda Pentz, Telecommunicator/911, effective 7/6/21

Krista McGee, Telecommunicator/911, effective 7/6/21

Separations/Retirements

Vicki Covert, Secretary II/Domestic Relations, effective 6/11/21

David Mabon, Telecommunicator/911, effective 6/24/21

Laira Harper, Fiscal Tech/CYS, effective 7/1/21

FMLA

L166468 Excused, unpaid leave of absence from 6/9/21 -7/5/21

Gi27253 Excused, unpaid leave of absence on or about 6/28/21 for up to 6 weeks

Approval of the personnel changes by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Public Comment – None

Old Business – None

Chair Sobel presented Ordinance 2021-#1 for approval and adoption. The Ordinance increases the Hotel Tax from 3% to 5% and also changes to enforcement of collecting the Hotel Tax Funds. Chair Sobel commented that he had checked with the surrounding Counties and their Hotel Tax rates are also 5%. Ms. Bozovich said there have been issues with the collection and penalties portion of the previous Ordinance and hopefully the changes will tighten those matters up. The changes will become effective October 1, 2021. Motion to adopt Ordinance #1-2021 by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Jodi Brennan asked the Board to consider award of the 2021 At Risk Bridge Funds to Irvona Borough for the Hopkins Street Bridge Project. Ms. Brennan explained that the Hopkins Street

Bridge is the only access to over 35 homes & businesses. The project is very expensive placing a great financial burden on Irvona Borough. Motion to grant Act 13 At Risk Bridge funds in the amount of \$87,028.54 to Irvona Borough by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Commissioner Glass presented an amended Professional & Administrative Services Agreement with North Central Pennsylvania Regional Planning and Development Commission (NC) to administer the CHIRP Funds. Commissioner Glass explained that originally NC had agreed to administer the grant funds without compensation, but after the funds were dispersed to the applicants and the Launchbox there were funds remaining and the decision was made to expend the remaining funds to NC. Motion to approve the amendment to the agreement by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

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Chair Sobel presented an Agreement with Susquehanna Accounting to prepare an Indirect Cost Allocation Plan. The agreement will be for the years 2020, 2021, 2022, 2023. The Commissioners received quotes from Maximus (previous vender) and from Susquehanna Accounting with Susquehanna's quote coming in less. Motion to execute the agreement with Susquehanna by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel called for a motion to approve an Agreement with Susquehanna Accounting to prepare and assist with the 2022 Budget. The agreement is for a one year term at a cost not to exceed \$20,000. Motion to execute the agreement by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel presented a copier lease agreement with 2E Business Solutions for a copier to be used at the prison. The lease term is 36 months at a cost of \$65/month. Solicitor Bozovich asked that the Board approve the agreement as to the general terms but she will redraft the agreement with terms that the County has set for copier leases. Motion to approve the lease with general terms and language redrafted with terms that the County uses for all copier leases by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel asked for a motion to approve a Master Service Agreement with GAI Consultants. GAI will provide services to the County with respect to County owned bridges and will issue Work Orders for approval prior to any work being done. Motion to execute the agreement by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel presented Work Order #1 with GAI for 2021 Bridge Management. Chief Clerk McFadden explained that GAI will review all bridge inspection reports as to what repairs are needed. Motion to execute Work Order#1 by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Liquid Fuel allocations were approved for the following: New Washington Borough, \$3,000; Coalport Borough, \$3,000; Beccaria Township, \$4,060.72; Bell Township,

\$4,609.98; Bloom Township, \$3,024.50; Greenwood Township, \$3,522.57; Woodward Township, \$4,369.47. Motion by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Solicitors Report – None

Motion to adjourn by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Lisa McFadden, Chief Clerk