

The regular meeting of the Clearfield County Commissioners was held on Tuesday, August 10, 2021 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and Glass; Heather Bozovich, Solicitor; Tom Adamson, Controller; Lisa Kovalick, Executive Director – RACC; Jodi Brennan, County Planner; Adam Curry, Director of IT; Cameron Stom, IT Intern; Jeff Corcino, Progress/Courier; Jessica Shirey, gantdaily.com; Yvonne Lehmann, WOKW Radio; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of July 27, 2021 were approved by motion of Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$1,252,692.24; Liquid Fuels Fund, \$18,520.91; Operating Reserve, \$30,000; 911 Fund, \$5,192.85; Hotel Tax fund, \$133,925.65; Communities Development Block Grant, \$23.80; Domestic Relations Fund, \$33,595.04; Children Youth Services Fund, \$58,648.58. Approval of the bills by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

#### Personal Changes

New Hires – Kristina Edwards, Caseworker/CYS, effective 8/2/21.

Millie Pentz, Temporary Part-time Legal Secretary II/Public Defender, effective 8/2/21.

#### Separations/Retirements

Amber Spicer, Corrections Officer, effective 7/28/21.

Jillian Furman, Caseworker/CYS, effective 7/30/21.

Amanda Howe, Conference Officer/Domestic Relations, effective 8/2/21.

Lauren Bressler, Probation Officer, effective 8/25/21.

Roy Cross, Assistant District Attorney, effective 8/27/21.

Motion to approve the personnel changes by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Lisa Kovalick presented the 2021-2022 Clearfield County Human Services Plan for approval and provided the following information:

This Human Services Plan is based on the same amount of funding provided in 2020-2021.

#### **Mental Health Services**

Community Connections of Clearfield & Jefferson Counties has submitted their plan proposing to serve 2,776 individuals with \$3,368,080 in Federal & State Funds, \$122,603 in County Funds, and \$126,475 in other funds. The bulk of funding is earmarked for Community Services.

#### **Intellectual Disabilities**

Proposes to serve 221 individuals with Case Management and Community-Based Services with \$1,032,467 federal & state funding, \$46,738 County funds

#### **Homeless Assistance Services**

Again, Clearfield County has designated Central PA Community Action Inc. to deliver the Housing Assistance Rental Program. We propose to serve 45 families with \$56,761 in state funding

#### **Substance Use Disorder Services**

The Clearfield Jefferson Drug & Alcohol Commission continues to see a need for in County Rehabilitation facilities. With \$443,240 in Act 52 and BHSI funding from federal & state funding we propose to serve 262 individuals.

(Continued)

#### **Humans Services Development Fund**

This year we will introduce HSDF funding for Safe visitation and exchanges for children victim of Domestic Violence. The League on Social Services will provide these service for approximately 15 victims with \$15,103.

In addition, continued services for Home Delivered Meals, Intakes and Information and Referral services in the amount of \$10,800. HSDF funds transferred to CCCJC is 21,180 and CJD&AC is \$25,000.

Overall, we propose to serve 3,337 individuals with \$4,936,739 (federal & state) \$169,341 (county)

Motion to approve the 2021-2022 Human Services Development Plan as presented by Ms. Kovalick by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously

Ms. Kovalick also announced the Redevelopment Authority of Clearfield County's demolition funds are available and provided the following information.

The Clearfield County Board of Commissioners by Resolution #2020-01, on January 28, 2020, established the Clearfield County Demolition Fund. The Board of Commissioners deemed it to be in the best interest of the County of Clearfield to establish a demolition fund in order to help alleviate the costs associated with the demolition of blighted property, as defined by the Abandoned and Blighted Property Conservatorship Act.

#### **AUTHORIZING LEGISLATION**

The Commonwealth of Pennsylvania through an Act dated November 4, 2016, P.L. 1170, No. 152, 42 P.S. Section 21052.2, provided the Board of Commissioners with the power, by resolution, to authorize an additional recording fee to be imposed by the Recorder of Deeds with said fees to be deposited in a demolition fund.

#### **ADMINISTERING AGENCY**

Clearfield County Board of Commissioners has delegated administrative duties of this Demolition Fund to the Redevelopment Authority of Clearfield County.

#### **PROGRAM BENEFITS**

Brings in much needed revenue to address ongoing blight situations countywide. The Demolition Fund is aligned with the strategies and goals of the County Comprehensive and Blight Plans.

#### **ELIGIBLE APPLICANTS**

A municipality which includes any city, township, borough or home rule within the County of Clearfield.

o Funding can be used for blighted properties within the County owned by the municipality, nonprofit, for profit or resident with the municipality serving as applicant.

#### **ELIGIBLE PROJECTS**

Eligible projects will include any residential, or commercial, use.

#### **ELIGIBLE USES OF FUNDING**

Eligible activities are those that include the proper removal of hazardous materials, the disconnection of utilities, the obtaining of proper demolition permits, the razing of structures, the proper disposal of demolition waste, the backfilling and regrading of the site, the placement of cover materials such as seeding or gravel, and site clean-up.

The Redevelopment Authority of Clearfield County is accepting applications for the Demolition Fund until August 31, 2021. Program inquiries should be directed to: Lisa Kovalick, Executive Director, Redevelopment Authority of Clearfield County, 212 E. Locust Street, Suite 128A, Clearfield, PA 16830 Telephone: 814.765.5149 E-mail: [lkovalick@clearfieldco.org](mailto:lkovalick@clearfieldco.org)

No Action Needed

Adam Curry asked the Board to consider the purchase of Duo Access Software for County Users/Computers. Mr. Curry explained that Duo Access is a two-factor authentication software application that will be installed on all County computers. He said this software will provide an extra layer of security that will ensure that the people trying to login are who they say they are.

All employees accessing the County network, e-mail, etc., will be required to enter a code sent via text/e-mail or by phone. The cost for Duo Access is \$5.67 per user per month, with an annual cost of approximately \$17,000 for 250 users. Motion to approve pending final approval by the Solicitor by motion of Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Mr. Curry also asked the Board to consider purchasing Ninja RMM Software for County Computers. Mr. Curry said the Ninja RMM software is remote managing and monitoring software that will be installed on every County device and network. The software will generate status reports for every computer, and if there are any vulnerabilities, software patches can be updated remotely and all at one time. The cost is \$2.20 per device/month, with an annual cost at \$7,392. Approval by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Mr. Curry also asked the Board to consider the purchase of Nessus Professional Software for the County Network. Mr. Curry said that Nessus Professional will conduct cyber penetration tests and scan the county's entire computer network for vulnerabilities. He said the Ninja RMM and Nessus will work together as the Ninja RMM is for software vulnerabilities and Nessus is for hardware vulnerabilities. The cost for Nessus with technical support is \$3,390 annually with no device limits. Motion to approve pending final approval by the Solicitor by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Chief Clerk McFadden asked the Board to approve a Consider copier lease with Doing Better Business for usage at District Judge Glass's office. The lease terms are 36 months at a cost of \$120.71/month. Approval by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Solicitor Bozovich presented an Agreement with Johnson Controls for the replacement of the Fire Alarm System at the jail. The cost of the replacement is \$38,887.50. Motion to approve the agreement pending final approval by the Solicitor by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel presented agreements with Johnson Controls for inspections of the Fire Alarm Systems in the Annex, Courthouse and Administration building. The agreement term is from 8/1/21 to 7/31/22 at a cost of \$2,150, \$1,100 and \$1,900 respectively. Motion to execute the agreements by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Purchase of Service Agreement with Shippenville Project Point of Light was approved by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Liquid Fuel allocation for Morris Township in the amount of \$4,510.89 was approved by motion of Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Jodi Brennan announce that the County Electronic and Hazardous Waste Recycling Day will be held on Saturday, September 11, 2021. You must preregister either online or by calling the ECSR prior to the event.

Chair Sobel asked for a motion to appoint Sierra Clark to the CYS Advisory Board. Approval by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel asked for a motion to appoint Matt Milliron to the Curwensville Lake Authority. Approval by motion of Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Chief Clerk McFadden asked that the Board approve correction of the April 27, 2021 minutes to reflect Pike Townships, Liquid Fuel allocation should have been \$5,505.91 not 10,593.91. Approval by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

#### Solicitors Report

Solicitor Bozovich reported that she has submitted proposed changes to the contracts with ABM Building Solutions who will be conducting the energy savings project for the County. ABM has accepted the changes and the agreements are ready for execution by Chair Sobel.

Ms. Bozovich said she will also have the documents with Huntindon Bank ready for execution by the Chairman. Huntingdon has approved all requested changes. The County will be contracting with Huntingdon Bank as the lending institution for the Energy Savings Project for the Jail and other County buildings.

Motion to adjourn by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Lisa McFadden, Chief Clerk