

The regular meeting of the Clearfield County Commissioners was held on Tuesday, July 14, 2020 with Chair Scotto conducting the meeting. The following were in attendance: Commissioners Glass and Sobel; Heather Bozovich, Solicitor; Lisa Kovalick, Community Development Specialist; Tom Adamson, Controller; Adam Curry, Director of IT; F. Cortez Bell, Court Administrator; Jessica Shirey, gantdaily.com; Yvonne Lehman, WOKW Radio; Jeff Corcino, Progress/Courier; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of June 23, 2020 were approved by motion of Commissioner Glass, seconded by Commissioner Sobel; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$845,204.94; Liquid Fuels, \$16,710.64; 911 Fund, \$496.11; Domestic Relations, \$526.30; Children Youth Services, \$326,503.64. Approval of the bills by Commissioner Glass, seconded by Commissioner Sobel; motion carried unanimously.

#### Personnel Changes

**New Hires** – Madelyn Lee, Part-time Corrections Officer/jail, effective 6/23/20.

David Kessler, Warden/Jail, effective 7/13/20

#### **Separations/Retirements**

Barbara Haversack, Corrections Officer, effective 7/31/20.

#### **FMLA/Leave of Absence Requests**

Employee FA11111, FMLA commencing 6/18/20 for a period of up to 12 weeks.

Employee ME69333, FMLA commencing on or about 7/14/20 for a period of up to 12 weeks.

Approval of the personnel changes by Commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously. The Commissioner thanked Ms. Haversack for her 17 years of service at a Corrections Officer.

Public Comment – None

Old Business – None

## New Business

Lisa Kovalick presented the 2020-2021 County Human Services Plan and provided the following information and services that will be provided: "This Human Services Plan is based on the same amount of funding provided in 2019-2021."

### **Mental Health Services**

Community Connections of Clearfield & Jefferson Counties has submitted their plan proposing to serve 2,776 individuals with \$3,368,080 in Federal & State Funds, \$122,603 in County Funds, and \$126,475 in other funds. The bulk of funding is earmarked for Community Services.

### **Intellectual Disabilities**

Proposes to serve 221 individuals with Case Management and Community-Based Services with \$1,032,467 federal & state funding, \$46,738 County funds

### **Homeless Assistance Services**

Again, Clearfield County has designated Central PA Community Action Inc. to deliver the Housing Assistance Rental Program. We propose to serve 45 families with \$56,761 in state funding

### **Substance Use Disorder Services**

The Clearfield Jefferson Drug & Alcohol Commission continues to see a need for in County Rehabilitation facilities. With \$443,240 in Act 52 and BHSI funding from federal & state funding we propose to serve 262 individuals.

### **Humans Services Development Fund**

This year we will introduce HSDF funding for Safe visitation and exchanges for children victim of Domestic Violence. The League on Social Services will provide these service for approximately 15 victims with \$15,103. In addition, continued services for Home Delivered Meals, Intakes and Information and Referral services in the amount of \$10,800. HSDF funds transferred to CCCJC is 21,180 and CJD&AC is \$25,000.

Overall, we propose to serve 3,337 individuals with \$4,936,739 (federal & state) \$169,341 (county). Motion to execute the agreement by Commissioner Glass, seconded by Commissioner Sobel, motion carried unanimously.

Lisa Kovalick presented the PCCD Coronavirus Emergency Supplement Relief Grant and provided the following information: "Under the direction and administration of District Attorney Ryan Sayers, the Clearfield County CJAB is applying to PCCD for \$73,363.00 in COVID 19 Emergency Supplemental Relief Funds. With these funds, Clearfield County will assist Police Departments with PPE and updated equipment that will assist them and our communities in preventing the spread of COVID 19, prepare for surges, and respond during out breaks. In addition, these funds will allow for training related to behavior health and substance abuse during this COVID 19 pandemic. The police departments in Clearfield County will be able to purchase electro-static disinfectant spraying systems to keep in their police cars, investigation rooms, and squad and locker room, as protection from COVID 19. Last, departments will be able to afford 4RE VISTA HD Camera systems with License Scanning capability to protect police officers and the public from contact and maintain safe distancing. Motion to execute the grant by Commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously.

Chair Scotto opened the Annex Reroof bids with the following received:

BID DATE: July 13, 2020

<b>Contractor</b>	<b>Bid Amount</b>	<b>Bid Bond</b>	<b>Alternate No.1 (Add for 30 Year Roof Warranty)</b>
768 Roof, Clearfield	\$122,900	Cert Check	\$ 7,100
American Roofing, Inc. Altoona	\$127,000	Yes	\$ 10,000
TRS Roofing, Inc. Williamsburg	\$134,900	Yes	\$ 5,900

Motion to award the bid to 768ROOF pending review by the Solicitor and Jerry Bankovich by Commissioner Glass, seconded by Commissioner Sobel; motion carried unanimously.

Chair Scotto asked for a motion to execute the Integrated Public Alert and Warning System Memorandum of Understanding and name Joe Bigar, Director of EMA as the Primary Contact. Motion by Commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously.

Chair Scotto presented an agreement with Fairfield Computer Services for the Dog Licensing System Renewal. The agreement is for a two year term and will automatically renew with three successive one year terms. Approval by motion of Commissioner Glass, seconded by Commissioner Sobel; motion carried unanimously.

Chair Scotto presented a Master Agreement with Teleosoft, Inc. for software to be used by the Prothonotary/Clerk of Courts office. The software will allow off site access and E-filing and recording of documents. There will be a user fee assessed to cover the cost of the annual maintenance agreement. The costs of the software will be absorbed by the CARES ACT funds that the County recently received and will allow less public traffic in the office and help to combat the spread of COVID-19. Motion to execute the agreement by commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously.

Chair Scotto asked for a motion to approve a lease agreement with Xerox for a copier/printer to be used in the Veterans office. The lease is for a four year term at a cost of \$168/month. Approval of the lease agreement by Commissioner Glass, seconded by Commissioner Sobel; motion carried unanimously.

Liquid Fuel allocations were presented for the following: Sandy Township, \$11,864.84; Troutville Borough, \$3,000; New Washington Borough, \$3,000.00. Motion to approve the allocations by Commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously.

The Commissioners provided information on the CARES Act funding the County received in the amount of \$7,157,429. The Commissioners submitted a plan of spending for the funds that must be expended by December 31, 2020. The County will be utilizing the funds for upgrading computer equipment in the event we would have to work remotely and be better prepared for that in the future. The County will also be granting funds to municipalities and small businesses that have been adversely affected by costs associated with COVID-19. Commissioner Glass said that the Commissioners sent out an email to all the municipalities in the County to participate in a webinar that will provide information on how to apply to the County for CARES Act funding. Also small businesses who did not receive previous funding are urged to apply to the County for assistance. Commissioner Glass provided the following criteria for allowable expenditures for the funding:

- Offsetting cost of direct county response, planning, and outreach efforts.

- Purchase of Personal Protective Equipment (PPE) in response to pandemic.

- Administration of the grant by the county of no more than 2% of funds received or \$200,000, whichever is less.

- Assistance to the county's municipalities for response and planning efforts, including purchase of PPE.

- Preference will be given to small business grant programs for businesses with fewer than 100 employees and that did not receive funding through the Federal Paycheck Protection Program or the Economic Injury Disaster Loan Program established under the CARES Act.

- To tourism businesses of all sizes, including state and county fairs. CDFIs can be used to administer the grant program for small businesses and tourism businesses.

- Grant programs to support costs of assisting businesses during COVID – CEDOs, LDDs, IRCs, SBDCs, and EDCs.

- Behavioral health and substance use disorder treatment services.

- Broadband deployment with priority to unserved or underserved areas.

- Nonprofit assistance programs for 501(c)(3) and 501(c)(19) organizations.

The Commissioners asked that everyone be patient and they will continue to get the information out to the public.

#### Solicitors Report

Solicitor Bozovich reported that she filed the request for expedited motion of discovery in response to the lawsuit filed by the Trump Re-election committee. The Trump campaign filed a lawsuit against all 67 Counties in Pennsylvania and also name Catherine Boockvar, Secretary of DOS. Like most all 67 counties Clearfield County did not have any specific allegations made in the complaint and feel we upheld the Election Code and followed the laws in conducting the Election. Also, Ms. Bozovich reported that the Democratic Party has also since filed a counter suit and will be filed against the DOS and the 67 counties and will wait to see what happens.

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously.