

The regular meeting of the Clearfield County Commissioners was held on Tuesday, May 28, 2019 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and McCracken; Kim Kesner, Solicitor; Tom Adamson, Controller; Amy Hallman, Reebecca Holler, Susan Reed, Willie Null, Janice Stephenson, Kelly Williams, Fred Berry, Nick Hepfl, Clearfield County Conservation District Staff; Larry Crittenden, Don Foster, Joe Kendrick, Mike Hollabaugh, Mike Gill, Clearfield County Conservation District Board of Directors; Dave Glass, Commissioner Candidate; F. Cortez Bell III, Court Administrator; Carol Fox, County Treasurer; Kristen Berg and Rex Lettie, Cen-Clear Children Services; Andrea Schickling, Senator Langerholc Aide; Heather Bozovich, Assistant Solicitor; Jessica Shirey, gantdaily.com; Diane Byers, Courier/Progress; Yvonne Lehman, WOKW Radio; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of May 14, 2019 were approved by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Controller Adamson presented the following bills for approval: General Fund, \$1,1190,345.17; Liquid Fuels Fund, \$3,805.66; Capital Reserve Fund, \$8,761.74; Hazardous Materials Fund, \$86.91; 911 Fund, \$12,391.57; Record Improvement Fund, \$255.93; Children Youth Services Fund, \$127,240.70; Domestic Relations Fund, \$17,348.05; Communities Development Block Grant, \$4,899.92. Approval of the bills by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Personnel Changes

New Hires – Jennifer Shaffer, District Judge Secretary at DJ Morris office, effective 5/20/19.
Kailie Melchiro, Law Clerk, effective 6/4/19.

Transfers – Kylie Collins, 911 Telecommunicator to QA Supervisor/911, effective 5/6/19.

Separations/Retirements

Robert Dean, Corrections Officer/Jail, effective 5/31/19.

Approval of the personnel changes by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Public Comment – None

Old Business – None

New Business

Chair Sobel introduced and thanked Susan Reed as the outgoing Director of Clearfield County Conservation District. The Commissioners thanked Ms. Reed for her service and for all that she has accomplished at the CCCD. Commissioner Scotto presented Ms. Reed a certificate of appreciation from the Commissioners. The Commissioners introduced and welcomed the new Director, William Null.

Terry Khoury asked the Board to Proclaim June 15, 2019 as World Elder Abuse Awareness Day. Ms. Khoury said if any sees or suspects elder abuse to call the hot line as the call is anonymous. Approval of the Proclamation by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Rex Lettie asked the Board to consider approval of the Family Reunification Agreement and Sub-Recipient Agreement. The Family Reunification program targets kids that are in placement less than 15 months. These are provided once the kids are out of placement for up to 15 months post reunification. The program is not only for the kids but also for the families to prevent reentry into placement. The grant is in the amount of \$112,000 and hope to serve 40 kids in the

Chair Sobel presented an Agreement naming Cen-Clear as the lead agency for the PA Collaboration and Prevention Board. Motion to approve the agreement by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Solicitor Kesner asked for authorization for enforcement action under Hotel Tax Ordinance against Red Roof Inn (RRI), Clearfield. Kim said even though the Red Roof Inn has been renting rooms since 2017 they have neglected to provide the County with the required reporting and hotel tax funds and notified RRI by certified mail on 5/8/19 that they were in violation and that they had 10 days to respond, as of today there has been no response. Kim asked for permission to file a summary offense complaint at District Judge Morris's office. Once the complaint is filed, the County Treasure will notify RRI that she will need to review their financial books. Treasurer Fox suggested the Controller's office review the books, as they are the auditing entity for the County or if need an independent auditing firm be hired. Motion to authorize Solicitor Kesner to file the complaint against RRI for failure to abide by the Hotel Tax Ordinance by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chief Clerk McFadden asked the Board to approve a Collaboration Agreement with Merakey (formerly NHS). The agreement is to share information with mutual clients of Children Youth Services. Approval of the agreement by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Andrea Schickling, Aide to Senator Wayne Langerholc, Jr. attended the meeting to present Solicitor Kesner with a citation for his years of service to the County and many of his other accomplishments.

Chair Sobel asked for a motion to appoint Heather Bozovich as Clearfield County Solicitor. Approval of the agreement by Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel asked for a motion to approve an Agreement with Kim C. Kesner to Act as Assistant County Solicitor for the period of 6/1/19 to 12/31/19. Motion to approve the agreement by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously. The Commissioners thanked Kim for his years of service and his professionalism in doing so.

Chief Clerk McFadden asked the Board to approve a lease agreement with Doing Better Business for a copier to be used at District Judge Ford's office. Approval by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously.

Liquid Fuel allocations were approved for the following: Wallacetown Borough, \$3,000; Burnside Township, \$4,695.37; Westover Borough, \$3,000; Lawrence Township, \$10,721.13; Woodward Township, \$4369.47. Approval by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried unanimously. Commissioner Scotto called for a motion to approve a Liquid Fuel allocation to Girard Township in the amount of \$4,015.98. Approval by motion of Commissioner McCracken, seconded by Commissioner Scotto; motion carried with Commissioner Sobel abstaining due to conflict.

Solicitors Report

Solicitor Kesner spoke about his many years as County Solicitor beginning his career at age 35 and has had a great ride for 30 years. He said he has never been faced with any cloak and dagger politics and has valued this will all of the Boards that he has worked with. Kim thanked everyone and said it has been a joy working for the County.

Motion to adjourn by Commissioner Scotto, seconded by Commissioner McCracken; motion carried unanimously.

Lisa McFadden, Chief Clerk