

The regular meeting of the Clearfield County Commissioners was held on Tuesday, April 12, 2022 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Scotto and Glass; Heather Bozovich, Solicitor; Rob Edwards, Controller; Scott Mignot, EMA Director; Jeremy Ruffner, 911 Coordinator; Lyle Millard, citizen; Adam Curry, Director of IT, Justin Jarret, Assistant Director IT; Cameron Strom, IT Intern; Jeff Corcino, Progress/Courier Express; Yvonne Lehmann, WOKW Radio; Jessica Shirey, gantdaily.com; Yanni Tragellis, WTAJ Television; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of March 22, 2022 were approved by motion of Commissioner Glass, seconded by Commissioner Scott; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$1,415,252.00; Liquid Fuels, \$3,000; Hazardous Materials Fund, \$1,711.36; American Rescue Plan, \$144,534.73; 911 Fund, \$48,147.02; Communities Development Block Grant, \$10,717.67; Domestic Relations Fund, \$11,390.05; Children Youth Services Fund, \$179,870.05. Approval of the bills by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

#### Personnel Changes

New Hires – Jennifer Folmar, Secretary II/Jail, effective 3/28/22.

April Krause, Conference Officer/DRO, effective 3/29/22

Cierra O'Shell, Adult Probation Officer, effective 4/4/22

Tami Fees, Part-time Assistant Public Defender, effective 4/11/22.

Transfers – Valerie Fye DC III/Tax Assessment to Administrative Assistant/Tax Assessment, effective 4/11/22.

Sue Swales-Vitullo, Assistant Director/Tourism to Temporary Interim Director/Tourism, effective 4/11/22.

Justin Jarrett, Assistant Director/IT to Temporary Intern Director/IT, effective 4/13/22.

#### Separations/Retirements

Josiah Jones, Director/Recreation & Tourism, effective 4/8/22

Michael Marshall, Part-time Assistant Public Defender, effective 4/8/22.

Adam Curry, Director/IT, effective 4/12/22

Kelsey Vitullo, Caseworker CYS, effective 4/15/22.

Todd McQuillen, Security Guard, effective 4/22/22.

Paul Bojalad, Caseworker/CYS, effective 4/22/22.

Gerry Graham, GIS Technician/GIS, effective 5/20/22

Approval of the personnel changes by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Public Comment – Lyle Millard attended the meeting and asked that when the Commissioners are looking for areas in the County are lacking in cell phone and internet services to look in the area of Gillingham (Shawville Area). Mr. Millard said there are 38 homes in that area and also numerous camps that are in need of those services.

Mr. Millard also announced that the Senior Environmental Corp will be holding a litter clean up day on May 21 from 1-3 on River Road from the area of 879 to the River Walk and said volunteers are welcome.

#### Old Business

Solicitor Bozovich presented the Master Professional Service Agreement with TRC. The County will be contracting with TRC to manage the County owned bridge maintenance schedule. The agreement is for a one-year term beginning today with a 30-day termination clause. Ms. Bozovich had previously requested changes to the contract such as doing business by the laws governed by the State of Connecticut, payment process and effective date of the contract and all were agreed upon by TRC. Motion to approve the Agreement by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

#### New Business

Chair Sobel presented a Proclamation naming April 10-16 as National Public Safety Telecommunicator Week. Jeremy Ruffner reported that Clearfield County 911 currently employs 14 Full-Time telecommunicators. In 2021 the County 911 Center received 116,933 calls for assistance, that is over 320 calls per day (2020 was 110,043 calls), which equates to approximately 320 calls per day. The Commissioners thanked our County 911 Telecommunicators for the excellent job and service they provide to the residents of the County.

Scott Mignot asked the Board to consider approval of the Hazardous Materials Emergency Response Preparedness Report (HMERP). Mr. Mignot explained that the report is an assessment of all of the hazardous materials within the County that are stored or being moved in and out of the County. Motion to approve the HMERP report by Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Mr. Ruffner asked the Board to consider the PEMA 911 Statewide Interconnectivity Funding Grant Agreement. Mr. Ruffner explained that the grant in the amount of 10 ,584.60 will be used for the Next Generation 911 and upgrades for Next Generation. The County will be upgrading a UPS and purchase connectivity equipment. Motion to execute the grant by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel called for a motion to enter into Executive Session at 11:00. Approval by motion of Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously. Motion to return from Executive Session at 11:12 by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel presented an Agreement with Lawrence Township for Williams Road Tower Site. Mr. Ruffner explained that the County owns the communications tower on Williams Road and Lawrence Township would like to install fiber equipment on the tower to better enhance service to some areas that are lacking in service. The equipment will also provide additional backup capabilities for the County. Motion to approve the agreement by Commissioner glass, seconded by Commissioner Scotto; motion carried unanimously.

Permission was granted to the Chief Clerk to advertise bids for completion of Moshannon Valley Tower Site by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Commissioner Glass presented a Memorandum of Understanding with the Teamsters/Non Court Related Professional Employees/Children Youth Services. The purpose of the MOU is to compensate the CYS Caseworkers for any worktime after 6 minutes of

Chair Sobel asked for a motion to award the bid for Bosch DIP Server for the County Jail. The County received one bid from The Phone Guys in the amount of \$33,969.46. Motion to award the bid by Commissioner Glass, seconded by Commissioner Scotto, motion carried unanimously.

Chair Sobel asked for a motion to approve a copier lease for the District Attorney's office with Doing Better Business. The lease term is for five-years copier at a monthly cost of \$231.21. Motion to approve the lease agreement by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel asked for a motion to appointment Christopher Colna to the Clearfield County Industrial Development Authority. Approval by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel called for a motion to appoint Bonnie Garito to the Clearfield County Public Library Board. Approval by motion of Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Chair Sobel asked for a motion to approve a Lease Agreements with the BJW Fire Company for the Bradford 1st Polling Location. Approval by motion of Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel presented a Service Agreement with BMP Systems for a copier in the CYS Department. The length of the agreement is from 3/5/22-3/5/23 at a cost of \$475. Approval by motion of Commissioner Glass, seconded by Commissioner Scotto; motion carried unanimously.

Commissioner Glass made a motion to reappointment of Jodi Brennan as the County Planning Director Representative on the Full Board of North Central, seconded by Commissioner Scotto; motion carried unanimously.

Chair Sobel opened for discussion whether the County should proceed with the change to the Pre-Determined Ratio. Chair Sobel reported that all of the feedback that he has received has been negative from the tax payers. Even though the change in the Pre-Determined Ratio does not cause a tax increase the general public do not understand the intent and at this time with inflation and supply chain issue that this is not the time to make the change. Commissioner Scotto agreed with Commissioner Sobel to not change the Pre-Determined Ratio. Commissioner Glass agreed with not moving forward with the change at this time, but sooner or later the matter will have to be dealt with. Motion to not proceed with changing the Pre-Determined Ration by Commissioner Scotto, seconded by Chair Sobel, motion carried unanimously.

## Solicitors Report

Ms. Bozovich reported that she and Dawn Graham, Director of Elections have been in contact with Phoenix Graphics the low bidder for printing the election ballots and they have been very professional and feel they will do a good job for the County printing the ballots.

Commissioner Glass thanked Adam Curry for all of the work he has done for the County as Director of IT. Particularly, during the pandemic with a almost complete overhaul over the Countywide computer system and also the cyberattack of computer system. Mr. Glass also thank Justin Jarrett and Cam Strom for their assistance with those issues also.

Motion to adjourn by Commissioner Scotto, seconded by Commissioner Glass; motion carried unanimously.

Lisa McFadden, Chief Clerk